

# HOW TO LOG IN AND PAY YOUR JLT DUES ONLINE

We're so glad you're continuing your journey with the Junior League of Tulsa!

Below are simple step-by-step instructions to help you log in and pay your dues online. If you need any help along the way, I'm more than happy to help.

## 1 Access the Member Login Page

Go to [JLTulsa.org](http://JLTulsa.org)  
At the top of the page, click the **"MEMBERS"** tab. This will take you directly to the Member Essentials login page.

To login please select your League from the dropdown menu below

Tulsa, OK

From the list above, select your Junior League and use your member portal username and password to log in. If you are a vendor/merchant working with a Junior League, select Vendor from the list.

\*USERNAME\*  
kylabarnes

\*PASSWORD\*  
\*\*\*\*\*

Create or Reset Your Password

Login

## 2 Log In

Enter your username and password to log in.  
If you've never logged in before, you can follow the on-screen prompts to create an account.

- Need help getting started? I can set up your login for you. Just give me a call or send an email!

## 3 Locate Your Dues

Once logged in, look for the section of your profile that shows your dues for the upcoming League year.  
Click the blue **"PAY"** button to the right of the dues line.

Membership Dues Requirement						
	Membership Year	Status	Due	Paid	Due Date	Action
<input checked="" type="checkbox"/>	2024-2025	Sustainer 65+ - Resident	90.00	90.00	May 15 2024	
<input type="checkbox"/>	2025-2026	Sustainer 65+ - Resident	90.00	0.00	May 15 2025	Pay

## 4 Select Your Dues Category

On the next screen, click the small circle next to "Sustainer Dues" then click **NEXT**.

Please select a membership level for purchase.

Sustainer Dues (65+) - \$90.00

Cancel Next

## 5 Optional Donations

You'll now see an option to donate to the JLT Endowment Fund if you'd like to continue support of our long-term sustainability.  
You can skip this step if you wish by simply clicking **NEXT**.

Sustainer Dues (65+) - \$90.00

Required Add-Ons

Credit Card Fee - Sustainer Plus - \$2.70  
Credit Card Processing Fee

Please select an add-on for purchase

Donate to Junior League Tulsa Endowment Fund  
Fund the endowment

Cancel Next

## 6 Review Your Payment

You'll see an itemized breakdown of your dues, fees, and any donations.  
Click **PAY NOW** to continue.

ITEM	PRICE	QUANTITY	SUBTOTAL
Sustainer Dues (65+)	90.00 USD	1	90.00 USD
Credit Card Fee - Sustainer Plus	2.70 USD	1	2.70 USD
<b>Order Total:</b>	<b>92.70 USD</b>		

Pay Now

## 7 Enter Payment Info

Enter your credit or debit card details and submit.  
A receipt will be emailed to you automatically, which you can save for tax purposes.

Pay

Sustainer Dues (65+), Credit Card Fe...

Email

Card number

MM / YY CVC

Pay \$92.70

## ? Need Help?

Please don't hesitate to reach out! I'm happy to walk you through the process or assist with payment directly.  
Call Kyla at (918)663-6100  
Office Hours: Monday-Thursday, 9:00 a.m. to 2:00 p.m.  
Email: [office@jltulsa.org](mailto:office@jltulsa.org)